

## **Met Office Board**

### **Summary**

**1 July 2020**

#### **Meeting held remotely using Microsoft Teams**

- Apologies from Steve Marshall (Interim Director of Operations) were noted.
- It was confirmed the Minutes of the meeting held on 21 May 2020 had been approved as a true record of the meeting.
- Hunada Nouss (Chair, Audit Risk and Assurance Committee (ARAC)) presented ARAC's Annual Report for 2019/20, which reviewed governance oversight and the framework of internal controls for the year. The Board accepted the report.
- The Annual Report and Accounts were tabled. Key accounting decisions were considered, including the treatment of aviation revenues during the COVID-19 outbreak. The approach to adjustment of misstatements, the draft letter of representation and the audit certificate were considered. Hunada Nouss provided feedback on behalf of ARAC. The Board endorsed the approach taken and recommended Penny Endersby, as Accounting Officer, sign the Annual Report and Accounts and present them to the Auditor and Comptroller General prior to laying them before Parliament.
- The Board approved the 2019/20 dividend of £8.5m payable to BEIS.
- Nick Jobling (CFO) presented the final KPIs for FY2020/21 which had been refined since the previous meeting in conjunction with input from independent Board members. The Board approved the KPIs.
- Next meeting to be held on 29 July 2020.