

## **Met Office Board**

### **Summary**

**23-24 January 2017**

- Minutes of the meeting held on 30 November 2016 were agreed to be an accurate record of the meeting.
- Steve Noyes (Deputy Chief Executive and Chief Operating Officer) presented an update on the Met Office's Transformation and Efficiency (T&E) programme.
- The Board noted a number of points on the T&E programme, including its purpose to establish a more responsive infrastructure aligned to the delivery of key services and products, whilst targeting financial efficiencies from FY2019/20; a focus on investment in the Met Office's core engine; the options considered; and the preferred option along with its projected costs and benefits.
- The Board discussed funding and risks associated with delivery of the T&E programme, as well as key milestones, before endorsing the preferred option for the Target Operating Model.
- NJ gave an update on pay and a Voluntary Exit scheme.
- Rob Varley (Chief Executive) delivered his report and the Board noted a number of points, including broadly good performance against Key Performance Indicators (KPIs); successful high profile visits by Alex Chisholm (Permanent Secretary, BEIS) and John Manzoni (Chief Executive of the Civil Service); increasing Met Office influence internationally; and success in winning the Airport Operators Award for the OpenRunway service.
- The Board noted its congratulations on the successful installation of the new high-performance computing facility on budget and ahead of schedule.
- Rob Varley updated the Board on performance of the Business Group, including challenges delivering in some markets.
- Phil Evans (Government Services Director) gave an update on Met Office Hadley Centre Climate Programme funding and the Board noted that progress had been made towards securing future funding.
- Steve Noyes gave an update on issues around exiting the EU and the Board noted ongoing engagement with government to understand the risks and help inform negotiations.
- Rob Varley gave an update on the annual Employee Attitude Survey, the results of which were broadly similar to previous years, but with a marked drop in satisfaction with pay and benefits.
- The Board discussed potential Met Office contributions to the Government's Industrial Strategy.
- Nick Jobling (Chief Financial Officer) summarised the finance report.
- Nick Jobling presented the 6-monthly sustainability report and the Board noted significant contributions to STEM activities, high rates of recycling and positive work towards staff mental well-being.
- Steve Noyes gave an update on ECMWF future accommodation.
- Dave Britton (Principal Advisor to DFID & FCO and Head of International Development) and Kirstine Dale (Head of Climate Programmes & Services for Government) presented on the Met Office's activities in support of Government's international agenda.
- The Board noted the Met Office's unique work as a Newton Fund delivery partner and frontline delivery body, its work in commissioning science delivery for government towards Official Development Assistance (ODA) aims; and collaborations with governments and multi-national funders including the World Bank.

- Gavin Iley (Head of International Crisis Management & Resilience) presented the Met Office's work on international crisis response and resilience and the Board noted the success of work with the UNHCR and Save the Children in helping protect refugees.
- Nick Jobling presented a proposed new KPI structure to measure corporate performance.
- Nick Jobling gave an overview and the Board discussed and noted the 6-monthly Risk report and Risk Appetite.
- Arwel Griffiths (Business Group Director) presented the findings of a consultancy paper on contractual lessons learned.
- Next meeting to be held on 29 March 2017.