

## **Met Office Board special meeting**

### **Summary**

**12 March 2018**

- Minutes of the meeting held on 30 January 2018 were agreed to be an accurate record of the meeting.
- John Beddington (Acting Chairman) and Paul Hadley (Department for Business, Energy and Industrial Strategy) briefed the Board on the circumstances around Rob Varley's departure on 1 March 2018 as Chief Executive of the Met Office.
- Nick Jobling (Interim Chief Executive) briefed the Board on plans to appoint an interim Chief Financial Officer.
- Nick Jobling briefed the Board on plans to appoint an interim Business Group Director following the resignation of Arwel Griffiths to take up a new appointment towards the end of April 2018.
- The Board discussed leadership of the Transformation and Efficiency (T&E) Portfolio and endorsed the current leadership arrangements.
- The Board discussed Met Office international activities and noted that international organisations and partners had been informed of Rob Varley's departure from the organisation, and he would also, therefore, stand down from a number of international roles.
- The Board discussed implementation of the communications plan with staff, stakeholders and the media following the departure of Rob Varley.
- The Board discussed issues around data protection.
- The Board discussed the annual NAO financial audit.
- The Board discussed a number of audit reports, including outcomes from the annual Employee Attitude Survey, as well as follow-up actions.
- Next meeting to be held on 27 March 2018.