

## **Met Office Board**

### **Summary**

**7 June 2018**

- Minutes of the meeting held on 27-28 March 2018 were agreed to be an accurate record of the meeting.
- The Board welcomed John Taylor as interim Chief Financial Officer and Rob Woodward (Chair-designate) as an observer.
- Nick Jobling (Acting Chief Executive) presented his report and the Board noted a number of points, including strong performance towards delivery of the previous year's Key Performance Indicators (KPIs); reviews of Met Office governance and HR; a campaign to highlight ways for staff to raise any concerns; work to agree reporting of data breaches to the Office of the Investigatory Powers Commissioner; progress towards new Facilities Management contracts; progress towards ensuring full GDPR compliance; and an update on ECMWF data provision, future accommodation and data centre projects.
- The Board discussed balancing transformation and efficiency (T&E) activities with ensuring delivery of business as usual services.
- The Board discussed the restructure of Observations Based Research, including the way the Met Office works with NERC to provide the Facility for Airborne Atmospheric Measurements (FAAM).
- The Board discussed changes to the Business Group's technology strategy.
- Stephen Belcher (Chief Scientist) briefed the Board on climate sensitivity in the new Met Office climate model.
- The Board discussed work to improve diversity, including building on the recent Athena SWAN Bronze award.
- John Taylor presented the end of year Finance report.
- Nick Jobling presented the quarterly People report.
- The Board discussed a letter from the Chair of the Public Weather Service Customer Group (PWSCG) confirming delivery of the PWS customer supplier agreement for 2017-18, including challenges in delivering the PWS during significant transformation activities in the current financial year.
- Nick Jobling presented the 6-monthly Health and Safety report.
- The Board discussed the KPIs for the 2018-19 reporting period, which were approved ex-committee.
- The Board discussed the results of a Board Effectiveness Review and associated actions.
- Andy Kirkman (Government Services Director) briefed the Board on work relating to exiting the EU and the Board discussed detailed planning in conjunction with BEIS, as well as risks and opportunities.
- Phil Evans (Chief Operating Officer) presented an update on security and resilience activities and the Board discussed risks and cyber resilience.
- Mike Gray (Head of Operations Strategy & Improvement) presented a report following a business continuity incident and the Board discussed actions and lessons learnt, and gave its congratulations on the response.
- Mary Keegan (Chair of the Audit and Risk Assurance Committee - ARAC) presented an ARAC report and the ARAC Annual Report and the Board discussed the conclusions and actions.
- Nick Jobling presented the Annual Report and Accounts.
- The Board discussed and approved the Annual Report and Accounts, excluding the Governance Statement, which was subject to additional work before being finalised for subsequent approval ex-committee.

- Paul Hadley (BEIS) presented progress towards an updated Met Office Framework Document.
- Nick Jobling presented an updated Corporate Plan and the Board noted and approved the Plan, including updated forewords by the Chairman and Chief Executive.
- Ann Conway-Hughes (T&E Portfolio Director) presented an update on the Portfolio and the Board noted a number of points, including status, finances and progress towards delivery of the Technology and People & Process programmes; risks and benefits; staff engagement and communications; appointment of Business Change Managers; and people issues, including a redundancy process.
- Jon Taylor (Executive Head of Observations) presented a report on the Weather Radar Network Renewal Project and the Board discussed the outcomes and benefits of the project.
- Stephen Belcher presented an update on Met Office Science and the Board noted a number of points, including the Science Strategy; recent modelling developments; collaboration with partners; and new capability.
- The Board discussed maximising the benefits of investment in Met Office Science.
- Nick Jobling briefed the Board on Met Office bids to the Strategic Priorities Fund and the Board discussed issues relating to deliverability of any successful bid(s), risks and benefits, and reaffirmed its approval to proceed with the bids.
- Next meeting to be held on 25 July 2018.