

Met Office Board

Summary

6 June 2019

- The Board noted apologies from Phil Evans, who was attending the World Meteorological Organization (WMO) Congress.
- The Board welcomed James Partington as a new non-executive member for BEIS.
- Minutes of the meeting held on 27 March 2019 were agreed to be a true record of the meeting.
- The Board discussed the recent Board Effectiveness Review and noted planned discussions between the Chair and non-executive members to discuss performance and develop action points to further improve effectiveness.
- Penny Endersby presented her report and the Board noted a number of points, including final year-end Key Performance Indicator (KPI) outcomes for the FY2018/19, which showed successful delivery against all but one measure; confirmation of a more sustainable funding agreement for the Met Office Hadley Centre for Climate Science and Services; a legal challenge to a WISER project relating to the procurement of a supercomputer by the Kenya Meteorological Department, to which the Met Office had provided some advice for the tender assessment; and a recent bi-lateral meeting with the Chief Executive of the Australian Bureau of Meteorology.
- The Board discussed recent meetings with the UKRI and Turing Institute, and its input into the Smith Review into science funding.
- The Board discussed a number of other items, including participation in the WMO Congress; the Met Office's cyber strategy and accreditation; the Met Office's scientific integrity policy and code of conduct; recent contract wins and other bids in progress; recent customer feedback; and work relating to future Africa climate extremes.
- Penny Endersby presented the Quarterly People report and the Board noted a number of points, including absence trends, workforce and succession planning.
- James Partington briefed the Board on BEIS organisational changes, priorities and EU exit planning, and advised on input into planning for the forthcoming Spending Review.
- Hunada Nouss (Chair of the Audit and Risk Assurance Committee – ARAC) briefed the Board on the previous day's ARAC meeting, including the Met Office Annual Report and Accounts (AR&A), handling of risks relating to an EU FP7 audit, and the reporting and monitoring of corporate risks.
- Nick Jobling (Chief Financial Officer) briefed the Board on the draft AR&A and the Board discussed and approved the AR&A subject to any late changes.
- Nick Jobling presented the finance reports for the FY2018/19 and first month of the current reporting year.
- Nick Jobling briefed the Board on the KPIs, including the final proposed measures for the FY2019/20, and the Board discussed and approved the KPIs.
- Nick Jobling briefed the Board on the status of the Transformation and Efficiency (T&E) Portfolio and the Board noted the latest position, including finances and benefits.
- The Board discussed the T&E Portfolio, its successes in delivering planned savings without significant service reductions, organisational restructuring, remaining work to be carried forward, and approved the closure of the Portfolio.
- Mat Dagnall (Head of Infrastructure and Operations) presented the Cyber Security Enhancement Programme (CSEP) business case, including the Met Office's vision for cyber security, compliance with government expectations and standards, risks and risk appetite, and options analysis.

- The Board discussed the CSEP business case, including security, resilience and availability, options, timeline and support from the National Cyber Security Centre and Cabinet Office, and approved the business case.
- Penny Endersby presented work to develop a refreshed Met Office strategy, including the aims and drivers, clarity of direction and prioritisation.
- The Board reviewed and discussed the strategy insights and outputs.
- Penny Endersby presented a new Strategy-on-a-Page (SoaP), including organisational Purpose, Strategic Anchors and priority Actions.
- The Board discussed the organisation's activities, aspirations, global leadership and long-term vision, and approved the Purpose and Strategic Anchors, including communication of the SoaP with staff.
- Next meeting to be held on 23 July 2019.