

Met Office Business Ethical Policy

Introduction

This statement outlines the ethical code by which the Met Office operates.

Operating to strong moral and ethical standards, the Met Office is committed to being socially and environmentally responsible with all those communities it interacts with and all territories in which it operates. We will behave in accordance with Civil Service Values of integrity, honesty, objectivity and impartiality and in accordance with our key behaviours (Visionary, Drive, United, Integrity, Clear and Inspiring) which are integral to our brand.

This policy takes the whole of the Met Office into account and all its employees, and should serve as a statement of intent which underlies all business practice.

Our responsibilities:

- Perform all services and interact with all communities in accordance with Civil Service Values and Met Office Behaviours
- Conduct ourselves with the professionalism expected from our international standing, reputation and experience.
- Ensure compliance with any relevant national legislation.
- Ensure that all staff, contractors and business partners are regularly reminded of our policies
- Recognise that many of the countries and communities we work in are in need of our help, and seek solutions that are compatible with economic, social and environmental sustainability.
- Perform appropriate due diligence on all potential partners, and refuse to associate with any firm, or employ any individuals suspected of corrupt behaviour/practice. We will promote a "zero tolerance" approach to all forms of corruption.
- Advocate and adhere to core labour standards as outlined in the International Labour Organisation.
- Advocate and adhere to the core standards as outlined in the UK Modern Slavery Act seeking to prevent slavery and human trafficking within our supply chains and our own business.

Statements of intent

By adhering to the following policies and guidance laid out to cover all employees, whether civil servants or not, the Met Office will meet its ethical obligations to all customers, employees, stakeholders, suppliers and partners:

The following policies underpin our Statement of Intent.

- Civil Service code
- Chartered Institute of purchasing and supply
- 'Ethics in Practice: Promoting ethical conduct in public life' PDF
- Met Office procurement policy
- Met Office sustainability policy
- Counter Fraud Policy, Anti-Bribery Policy

Met Office Code of Conduct – Staff (available internally only)

Nick Jobling Interim Chief Executive **April 2018**